

Regular Public Meeting
Monday, November 15, 2010

ACTION AGENDA

I. **CURRICULUM & INSTRUCTION**

The superintendent recommends that the board of education approve the curriculum and instruction agenda as follows:

A. Motion to Accept NCLB funds in the following amounts:

Title IA	\$217,314.00
Title IIA	\$124,379.00
Title IID	\$422.00
Title III	\$ 35,413.00
Title III Immigrant	<u>\$ 25,602.00</u>
TOTAL	<u>\$403,130.00</u>

II. PERSONNEL

The superintendent recommends that the board of education approve the personnel agenda as follows:

A. Retirements and Resignations

Name	Location	Position	Reason	Effective Date	Dates of Employment
Skillman, Nancy	Woods Road School	.5 Kindergarten/.5 ASI	Retired	1/1/2011	9/1/1990 – 1/1/2011
Wollert, Amanda	Woodfern School	Academic Support Instructor	Resigned	11/19/2010	9/1/2004 – 11/19/2010

B. Leaves of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Davies, Mary Ellen	Middle School	German teacher	Disability/FMLA	3/14/2011 – 6/30/2011
Deremer, Michele	Auten Road Intermediate	Special Ed. teacher	Disability/FMLA	2/7/2011 – 6/10/2011
Grundy, Megan	Woodfern School	Grade 1 teacher	Disability/FMLA	1/10/2011 – 6/10/2011
Shah, Virendra	High School	Math teacher	FMLA	11/23/2010 – 12/23/2010
Slajchert, Andrea	Triangle School	Grade 4 teacher	Disability/FMLA	1/20/2011 – 5/6/2011
Winkler, Christina	Woodfern School	Grade 4 teacher	Unpaid LOA	10/28/2010 – 12/1/2010

C. Revised Leaves of Absence

Name	Location	Position	Type of Leave	Effective From	Effective To
Doyal, Kristin	Sunnymead School	Special Ed. teacher	Disability/FMLA	5/28/2010 – 1/28/2011	5/28/2010 – 11/30/2010
Gorel, Kelly	Auten Road Intermediate	Music teacher	Disability/FMLA/CCLOA	5/13/2010 – 12/23/2010	5/13/2010 – 6/30/2011

D. Revised Long Term Substitute

Name	Location	Position	Replacing	From	To
Angelone, Marc	Auten Road Intermediate	LTS – Music	K. Gorel	9/2/2010 – 12/23/2010	9/2/2010 – 6/30/2011
Toke, Kay	Sunnymead School	LTS – Special Ed.	K. Doyal	9/2/2010 – 1/28/2011	9/2/2010 – 11/30/2010

E. Contract Change

Name	Location	From	To	Effective
Caputo, Gina	Auten Road Intermediate	.5 Instructional Assistant	.60 Instructional Assistant	11/8/2010 – 6/30/2011

F. Transfer/Change in Appointment

Name	From	To	Effective
Chicas, Jose	Custodian Hillsborough Elementary School	Custodian Middle School	11/16/2010 – 6/30/2011
Dalpe, Rendi	Instructional Asst. Hillsborough Elementary School	Instructional Asst. Middle School	11/8/2010 – 6/30/2011
Pincus, Mildred	Instructional Asst. Middle School	Instructional Asst. Hillsborough Elementary School	11/8/2010 – 6/30/2011
Winkler, Christina	Grade 4 Teacher Woodfern School	Academic Support Instructor Woodfern School	11/22/2010 – 6/30/2011

G. Rescind Contract

Name	Location	Position	Effective
Barrett, Steve	High School	Asst. Boys Basketball Coach (resigned)	2010 – 2011 Season

H. Appointments 2010-2011

Approve the appointment of the following personnel for the 2010-2011 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Teacher

Name	Location	Position	Replacing	Effective
DeGenaro, Karen	Woodfern School	Grade 4 Teacher	A. Wollert (resigned)	11/22/2010 – 6/30/2010

Long Term Substitutes

Name	Location	Position	Replacing	Effective
Carraher, Ali	High School	LTS – Music	J. Pallas (LOA)	11/15/2010 – 6/30/2011
DeGenaro, Karen	Woodfern School	LTS - Grade 4	C. Winkler (LOA)	10/11/2010 – 11/19/2010
Wright, Kim	Triangle School	LTS – Grade 4	A. Slajchert (LOA)	1/20/2011 – 5/6/2011

Instructional Assistant

Name	Location	Position	Replacing	Effective
Furtis-Caudle, Tracy	Triangle School	.5 Instructional Asst.	Increase in Enrollment	11/16/2010 - 6/30/2011
Millington, Violet	Woods Road	.5 Instructional Asst.	Increase in Enrollment	11/16/2010 – 6/30/2011

Custodian

Name	Location	Position	Replacing	Effective
Ramos, Maria	Hillsborough Elementary School	Custodian	L. White (retired)	11/16/2010 – 6/30/2011

Co Curricular Advisor

Name	Location	Position	Replacing	Effective
McManamon, Daniel	High School	Volunteer Ski Club Advisor	N/A	2010 – 2011 Season

Intramural Advisor

Name	Location	Position	Replacing	Effective
Marton, Marissa	Auten Road Intermediate	Art Club Advisor	Museum Visitors Advisor	2010 – 2011
Pahoulis, Annmarie	Auten Road Intermediate	Art Club Advisor	Museum Visitors Advisor	2010 – 2011

Substitutes

Teachers - \$80/day				
Crea, Jennie	Ferraiolo, Tami	Folitico, Susan	Jackson, Samantha	
James, Joyce	Kusina, Eva	Lime, Kathryn	Millington, Violet	
Sluka, Dawn	Sumliner, Richard	Hoffman-Wolf, Kendra	*Nguyen, Cory	
Instructional Assts. - \$80/day		Lunch Aide - \$7.90/hour	Secretary - \$10.25/hour	Bus Aides - \$19.90/hour
Ferraiolo, Tami	Folitico, Susan	*Dely, MaryAnn	*Dely, MaryAnn	Mehrtens, Bernadette
Jackson, Samantha	James, Joyce	Niederlander, Martha	Mehrtens, Bernadette	Niederlander, Martha
Kusina, Eva	Lime, Kathryn	Library Assts. - \$11.72/hour	Niederlander, Martha	Nurse - \$100/day
Sluka, Dawn	Hoffman-Wolf, Kendra	Mehrtens, Bernadette		Yhap-Zebro, Genevieve
Millington, Violet				

Student Teachers

Name	University	Grade Level/ Subject Area	School	Effective	Cooperating Teacher
Fromme, Kimberly	The College of NJ	School Counseling	Hillsborough High School	1/18/11 - 5/6/11	Brian Yarasheski
Fromme, Kimberly	The College of NJ	School Counseling	Hillsborough High School	1/17/12 - 5/04/12	Brian Yarasheski
Ruiz, Wanda	Kean University	Guidance Counselor	Hillsborough High School	11/16/10 - 12/20/10	Robin Kenny

Mentor

Mentor	Mentee
Cropley, Carol	Williams, Alyson

I. Group Changes

Name	School	Step	From	To	Effective
Loughlin, Marybeth	WRS	15-20 (L-2)	MA	MA+15	9/1/2010 – 6/30/2011

J. Extra Period Coverage

Name	Location	Position	Extra Coverage	Effective
Chernoff, Matt	High School	Math teacher	1 Period (Base + 20%)	11/23/2010 – 12/23/2010
Dyer, Amy	High School	Math teacher	1 Period (Base + 20%)	11/29/2010 – 12/23/2010
Reither, Rachel	High School	Math teacher	1Period (Base + 20%)	11/23/2010 – 12/23/2010
Wiater, Brandon	High School	Math teacher	1 Period (Base + 20%)	11/23/2010 – 12/23/2010

K. Curriculum Gap Analysis

Approve the following staff member to conduct gap analysis of NJ ASK scores and entrance into the REACH program as per the following:

NAME		NUMBER OF HOURS	TOTAL
Voos, Keith	Conduct gap analysis of NJ ASK 3-5 scores	Not to exceed 30 hours @ \$39.26/hour	Not to exceed a total of \$1,177.80
Voos, Keith	Assess and evaluate 5-7 grade students for entrance into REACH for 2011-2012	Not to exceed 50 hours @ \$39.26/hour	Not to exceed a total of \$1,963.00

L. Adult/Child ELL Evening Program

Motion to approve the following staff members to work the 2010-2011 Adult/Child ELL Evening Program (seven sessions total) as follows:

*Paid through Title III Immigrant Funds – NCLB

NAME		NUMBER OF HOURS
Hionas, Jan	Adult/Child ELL Evening Program	Not to exceed 10.5 hours
Lewis, Loydes	Adult/Child ELL Evening Program	Not to exceed 10.5 hours

III. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of October 31, 2010 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$9,743,998.28

C. Approval of Line Item Transfers

Approve the following line item transfers in the 2010-11 as submitted on Schedule III-A.

D. Acceptance of Annual Audit

Accept the Comprehensive Annual Financial Report for the period ending June 30, 2010 as submitted by T. M. Vrabel, LLC.

Recommendations

None

IV. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

A. Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on Schedule IV-A.

B. Policies

The policy committee has recommended the following policies be included for consideration for second reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-B</i>	2361	Acceptable Use for Using the Computer Network
<i>IV-C</i>	6111	Special Education Medicaid Initiative (SEMI) Program
<i>IV-D</i>	6660	Student Activity Fund

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-E</i>	7434	Smoking on School Grounds
<i>IV-F</i>	8461	Reporting Violence and Vandalism

C. Approve Electronic Violence and Vandalism Report Form

In accordance with Policy #8461, approve the form for electronic reporting of violence and vandalism as listed on Schedule IV-G.

D. Approve Overnight Field Trip as Listed:

<u>School</u>	<u>Group/Team</u>	<u>Destination</u>	<u>Dates</u>	<u>Schedule</u>
HMS	Team 7B/ Social Studies	Fairview Lake YMCA Newton, NJ	3/24/2011 – 3/25/2011	<i>IV-H</i>
HHS	Choir	Boston Heritage Music Festival Boston, MA	4/7/2011 – 4/10/2011	<i>IV-I</i>
HHS	Peer Mentors	Camp Mason Hardwick, NJ	6/04/2011 – 6/05/2011	<i>IV-J</i>

E. Settlement Agreement

Approve the resolution as submitted on Schedule IV-K regarding a settlement agreement pertaining to SB.

F. Approve 2010-2011 District Goals & Objectives

Approval of the 2010-2011 district goals and objectives as listed on Schedule IV-L.

G. Approve Field Trip Destinations as Listed:

<u>Destination</u>
• Bergen Performing Arts Center, Englewood, NJ
• Lower East Side Tenement Museum, New York
• Chinatown, New York
• Monroe Township High School, Monroe Township, NJ
• Newark Symphony Hall, Newark, NJ

H. Donations

Approve the following donation:

<u>Donor</u>	<u>Description</u>
Rotary Club of Hillsborough	564 dictionaries for all district third graders.
Wilma Mondì	HP C4780 Printer
Charlene Weicksel	5 xylophones, 1 sound shape drum set, and 3 rain sticks for Triangle School special education department

I. Approve the Submission of the Amended ARRA Grant Application

Approve the submission of the amended ARRA grant application as kept on file in the office of director of special services.

V. INFORMATIONAL

- Fire drills were held during the month of October as follows:

School	Dates	Times
Amsterdam School	October 11, 2010	55 seconds
	October 25, 2010	2 minutes
Auten Road Intermediate	October 19, 2010	2 minutes 11 seconds
	October 26, 2010	2 minutes 15 seconds
Hillsborough Elementary	October 26, 2010	1 minutes 40 seconds
	October 28, 2010	1 minute 55 seconds
Sunnymead School	October 12, 2010	2 minutes 11 seconds
	October 26, 2010	2 minutes 5 seconds
Triangle Elementary	October 14, 2010	1 minute 56 seconds
	October 26, 2010	1 minute 49 seconds
Woodfern Elementary	October 21, 2010	1 minute 55 seconds
	October 25, 2010	2 minutes
Woods Road Elementary	October 13, 2010	2 minutes 10 seconds
	October 26, 2010	2 minutes 10 seconds
Hillsborough Middle School	October 7, 2010	2 minutes 18 seconds
	October 22, 2010	2 minutes 14 seconds
Hillsborough High School	October 22, 2010	3 minutes
	October 26, 2010	3 minutes 10 seconds

- Enrollment – Attachment 1
- Suspensions – Attachment 2
- Newspaper article – Attachment 3